***University of St Andrews***

**SFC Official Development Assistance GCRF 2018-19**

***Guidance notes for applicants***

***Please email completed applications to*** [***ris\_gcrf@st-andrews.ac.uk***](mailto:ris_gcrf@st-andrews.ac.uk)

***Open call for top-up applications***

**This call is open to existing SFC GCRF award holders seeking top-up to existing projects.**

As per the original application, the funding is intended for interdisciplinary and/or collaborative research which addresses the challenges defined for developing countries in the [Global Goals for Sustainable Development](https://www.globalgoals.org/) and to support cutting-edge research that promotes the economic development and well-being of countries on the Organisation for Economic Co-operation and Development (OECD) Development Assistance Committee (DAC) list.

The OECD DAC list is available on: <http://www.oecd.org/dac/stats/daclist.htm>

**The maximum that can be requested is £10k and all spend must be completed by 30 June 2019.**   
A new round of funding for 2019-20 will be announced in early May 2019.

Acceptable use of top-up funds includes unexpected expenses for current projects which had not been costed for the original application, such as (this is not a prescriptive list):

* visas,
* immunisations,
* malaria tablets,
* flight price changes,
* resources and equipment assumed but not available in host country/organisation,
* Unanticipated opportunities to extend the benefit of the current project.

Activities should align with the GCRF Strategy and BEIS ODA Statement of Intent which were published at the end of June 2017:

* [UK Strategy for the Global Challenges Research Fund (GCRF)](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/623825/global-challenges-research-fund-gcrf-strategy.pdf)
* [Research & Innovation: Official Development Assistance (ODA) Statement of Intent](https://www.gov.uk/government/publications/beis-official-development-assistance-research-and-innovation)

Please submit applications as necessary to [ris\_gcrf@st-andrews.ac.uk](mailto:ris_gcrf@st-andrews.ac.uk).   
**All spend on the grant must be completed by 30th June 2019.**

**SFC Official Development Assistance GCRF 2018-19 top-up application form**

**Information with an asterisks (\*) should be completed only if it has changed from the earlier SFC ODA GCRF application.**

|  |  |
| --- | --- |
| Title of project |  |
| Title(s) of associated SFC ODA GCRF project(s) or other funded research targeting development challenges |  |
| Current XFC account |  |
| Principal investigator(s) |  |
| Co-Investigator(s) at St Andrews |  |
| School/Department |  |
| Contact email |  |
| Total funding requested from SFC ODA GCRF - please use FAS, for accurate costings as appropriate. i.e.  % of PDRA time |  |
| How was the top-up need identified? | following direct request form partners,  field experience,  unanticipated extra costs,  under budget on certain items (please explain)    other (please explain) |
| **Non-specialist abstract of the project**  **Max. 200 words** |  |
| **Itemised costings** (for example travel, subsistence, salaries, equipment) |  |
| Date funds would be required by |  |
| Anticipated end date for 2019 (NB: the spend deadline is 30 June 2019.)\* |  |
| ODA country(ies) supported by this project? \* |  |
| Primary Global Challenges area(s) being targeted and the economic development or well-being areas to be promoted? \*  **Max 200 words** |  |
| How is this project interdisciplinary? If not, please say why. \* |  |
| Please describe any changes to the original milestones and/or timeline for spend for year 2020-21. Diagrams are acceptable. \*  **Max 200 words** |  |
| How does the top-up help to better achieve the previously stated aims or to address new aims and the steps towards this?.  **Max 150 words** |  |
| Please describe how your desired outcomes are directly and primarily relevant to addressing the problems of the specified developing countries. \*  **Max 150 words** |  |
| Current collaborators (in relation to this proposal). Name(s), job title(s), organisation(s), as applicable. \* |  |
| If this application requires an amendment to an existing ethical approval, please give the UTREC ID number and outline the changes).  **Or**  If the proposed new piece of work requires ethical approval, has / will this be sought? If so, please briefly summarise the issues.  **Max 150 words** |  |
| Due diligence: Is it anticipated that control of the disbursement of any funds associated with this project would be transferred to organisations/individuals outside the UK? If yes, have the outgoing funds been through the financial due diligence process with FAS (please attach the outcome from FAS). \*  **Max 200 words** |  |
| Will any cash advances be required for visitors from ODA countries coming to St Andrews/Scotland? If yes, have you completed the cash advance template? Please seek advice from FAS. \* |  |